

# Application Guidelines for Mother's Morning Out & Early Childhood Center Programs for both St. Andrew's church members and non-members

## INFORMATION ABOUT THE MOTHERS' MORNING OUT (MMO) & EARLY CHILDHOOD CENTER (ECC)

**The MMO program** is a weekday morning childcare program for one and two year olds, held in the main office building from 9:15-12:15. Class options are Monday/Wednesday and Tuesday/Thursday mornings. One year olds must be one by August 31, 2012 and two year olds must be two by that same date.

**MMO Tours** - Call 362-0414, ext. 17 to schedule a tour with MMO director Betsey Fowler.

**The ECC program** is a weekday morning preschool program for three, four and young five year olds. It uses the Raleigh diocesan preschool curriculum. Classes are held in the CARE Center from 9:30-12:30. Children must be potty trained when classes begin in late August.

**ECC tours** are held in January on Wed. and Thurs. mornings at 10 AM and are led by the ECC director Ann Graf. Please call 387-8656 to schedule your tour, as space is limited. An **ECC Open House** will be held on Sunday, Jan. 15<sup>th</sup> from 12:30-2:00 pm.

**Three year olds** must be three by Aug. 31, 2012. Class options are Tuesday/Thursday and Monday/Wednesday/Friday mornings.

**Four year olds** must be four by Aug. 31, 2012. Class options are Monday/Wednesday/Friday and Monday through Thursday.

**The "Five Day" Class** is a Monday through Friday class for older four year olds & young five year olds whose parents desire an additional year of preschool before entering kindergarten. Selection is determined by availability, birth date (five by 12/1/2012) and maturity level, as judged by previous preschool teachers. The oldest children, especially previously enrolled fours, have priority.

## APPLICATION PROCESS

1. Please fill out the attached form completely, indicating your class preferences numerically; label your first choice as #1, and so on. Be sure to check either the "St. Andrew's church member" or "non-member" box at the top of the form, as your application cannot be processed without that information.
2. Return the completed application form (one form per child, please) to the MMO or ECC office by **Jan. 31, 2012**. There is no application fee.
3. We will fill available spots with members of St. Andrew's church first, but there are usually ample spots available for all who apply.
4. MMO & ECC enrollment lists will be posted on the preschool website [www.saintandrewecc.org](http://www.saintandrewecc.org). **no later than February 4**. Please check these lists, and, if your child's name is on the "enrolled list," come to the ECC & MMO offices to confirm your child's enrollment. You will have further paperwork to fill out and a Registration fee of \$115 to pay to complete your registration.

## QUESTIONS?

MMO – call Betsey Fowler at 362-0414, extension 17.

ECC – call Ann Graf at 387-8656